# APPLICATION FORM FOR ADMISSION

**Application No.**
*(For office use only)*

**Entrance Exam Appeared (If any)**

Paste Recent passport size Photograph

## Personal Details

Mr./Ms.:

Father's Name:

| Gender | | Date of Birth | | | Nationality | Category (Please Tick) | | | |
|---|---|---|---|---|---|---|---|---|---|
| Male | Female | DD | MM | YY | | GEN | OBC | SC | ST |
| | | | | | Minority Community | | | | |

Religion

Blood Gr.

AADHAAR CARD NO:

*(Enclose a copy of the Aadhaar Card)*

Contact number of the student

Contact number of the father/guardian

Email of the student:

Email of the father/guardian

### Programme applying for

| Name of the Programme | Choice 1 | Choice 2 |
|---|---|---|
| Such as BTECH, MTECH, MBA, MCA, PhD Etc | Fill choice of your course name | Fill choice of your course name |

*(You may offer alternate program in case you are not admitted for your main program, choose alternate program from list of programs under same eligibility).*

## Courses offered *(Put a "✔" mark on the applied course)*

**B.Tech in**
☐ Computer Sc. Engg
☐ Computer Sc. & Technology
☐ CSE in AI & ML
☐ CSE in Data Science
☐ CSE in IOT
☐ Agricultural Engg
☐ Mechanical Engg
☐ Electronics & Comm. Engg.
☐ Civil Engineering
☐ Chemical Engg
☐ Biotechnology
☐ Electrical Engg
☐ Elect & Electronics Engg
☐ Energy Engineering
☐ Petrochem & Petroleum Ref Engg

**M.Tech courses in**
☐ Computer Science & Engg
☐ Structural Engineering
☐ Construction Tech & Mgmt
☐ Heat Power and Thermal Engg
☐ Machine Design
☐ Power Electronics Engineering
☐ Electronics & Comm. Engg.
☐ Chemical Engineering
☐ Biotechnology
☐ Manufacturing Technology
☐ **Master in Comp App$^n$ (MCA)**
☐ **Master in Business Adm$^n$ (MBA)**
☐ **Executive MBA Program**
☐ **Bachelor of Comp App$^n$ (BCA)**
☐ **Bachelor of Business Adm$^n$ (BBA)**

☐ **B.Sc Agriculture**
☐ **B.Sc. Fisheries**
☐ **B.Sc in (**Phy/Chem/Math/Botany/ Zool/Biotech/Comp Sc)
**M.Sc Courses in:**
☐ Agriculture (Agronomy, Soil Sc.)
☐ PG Dip in Fish Production Tech.
☐ Physics/Chemistry/Mathematics Life Sciences/Biotechnology/ Computer Sc
**M.A. Courses in**
☐ English/M.S.W./Sociology Economics
☐ **Ph.D. PROGRAMS**
*In the above mentioned PG Courses.*

## Academic Accomplishments

**Academic Accomplishments**

| #No. | Exams | Name of the Inst. passed from | Name of the Board /University | Subjects Studied | %age/ Grade/GPA | Year of Passing |
|---|---|---|---|---|---|---|
| #1 | SSC (10th) *Equivalent* | | | | | |
| #2 | 12th/Diploma *Equivalent* | | | | | |
| #3 | Graduation *Equivalent* | | | | | |
| #4 | Post Grads | | | | | |
| #5 | Others if any | | | | | |

## Correspondence Address (For all communication including letter of admission)

PINCODE ☐ ☐ ☐ ☐ ☐ ☐

## Permanent Address (If different from correspondence address)

PINCODE ☐ ☐ ☐ ☐ ☐ ☐

## Family Details

Fathers Name

Occupation _____ Mobile _____

Aadhaar No. *Enclose Copy of the Aaadhaar* Mail Id _____

Mothers Name

Occupation _____ Mobile _____

Aadhaar No. *Enclose Copy of the Aaadhaar* Mail Id _____

## Accommodation

Will you be requiring Hostel Accommodation? ☐ **Yes** ☐ **No**

## Enclosures Check List (Incomplete forms will be rejected)

Listed below is each item which accompany this form. To ensure prompt and accurate processing of your application, check each item you are enclosing with the application.

☐ Photograph  ☐ Photocopy of educational mark sheets  ☐ Others if any please specify

..........................................

**Details of Payment**

☐ Demand Draft No. _____ Date:...../...../......... Name of Bank _____

☐ Online Transaction No. / Receipt No. _____

## TERMS &CONDITIONS FOR ADMISSION

1.  **Non- Liability** : Prospectus / Application Form and all other Admission Correspondence will be sent by Post / Courier. GIETU is not responsible for Postal / Courier delays or loss in transit.
2.  **Non-refund of Fees** : *All fees once paid are not refundable for any reason whatsoever except in the case of "FAIL" in the eligible examination.*
3.1 **Cancellation of Admission** : GIET reserves its right to cancel the admission of successful candidate under any of the following circumstances :
    a.  If the fees is not deposited by the stipulated date.
    b.  If the candidate does not join the particular programme by the stipulated date even though the Fee has been deposited.
    c.  If the candidate fails to furnish the proof of the stipulated minimum qualifications.
3.2 Provision of Non Refund of Fees under Clause 2 will also apply in cases under    Clauses 3.1 (b) and (c).
4.  Right of Alteration / Modification :
    a.   Management reserves its right to alter or modify the structure of any of the programs to attain the objective of excellence.
    b.   GIETU reserves its right to change the present Fee Structure.
    c.   GIETU reserves its right to modify, alter and/or include any other Terms & Conditions that may be deemed fit in the interest of the University.
5.  Jurisdiction: Any dispute pertaining to admission, or any other matter as a student or alumnus of GIETU, Gunupur shall be subjected to the jurisdiction of the Gunupur court only.
6.  **Limitation Clause**: No dispute shall be raised after the expiry of 30' days from the date on which the process of admission and/or selection is completed.
7.  **Agreement Clause**: All successful candidates shall be bound by the above mentioned Terms & Conditions of GIETU, Gunupur, Odisha.

## MODALITIES OF FEES PAYMENT BY STUDENTS

1.  Students are required to pay semester fees in the beginning of the semester when they are registering their name.
2.  In case they fail to pay the semester fees in full; they will have to clear it in full while filling up form for appearing examination. In such event the late fees shall be imposed as per GIETU, Gunupur norms.
3.  In case a student enters the next semester without paying the fees in full, shall not be allowed to get admitted to the next semester class nor to the hostel until he clears the arrear fees and at least 50% of the present semester fees.

## DECLARATION BY STUDENT/PARENT OR GUARDIAN

I hereby certify that the information given in the Application (All relevant Forms) is complete & accurate. I understand & agree that misrepresentation or omission of facts will justify the denial/cancellation of admission or expulsion.  I do hereby consent to the Terms & Conditions for Admission being enclosed with the Application Form. I acknowledge that I have read, understood and agree to the above terms and conditions.

*Signature of the Student*                                              *Signature of the Parent/Guardian*
*Date:*                                                                 *Date:*
*Place:*                                                                *Place:*

# GIET UNIVERSITY, GUNUPUR

facebook     twitter     Instagram     YouTube     Linked in.     @gietuniversitygunupur

# IMPORTANT INSTRUCTIONS FOR FILLING UP OF APPLICATION FORM

1. Please make sure that you are using the correct application form.
2. Do not scribble, smudge, tear or wrinkle the application form. Do not put any stray marks anywhere on the application form.
3. Your photograph, signature and address, will also be scanned by a machine that recognizes only good quality images. Therefore, paste a recent, passport size, colour photograph of good quality and sign in the space provided with a black ball-point pen only. Do not stick an attested photograph.
4. Write the complete address giving your name and PINCODE correctly and legibly. Please note that this block will appear as such in all our correspondence with you. In case you happen to make a mistake, cover the whole box with a slip of white paper of the same size and write your address on it. Your address must not exceed the box.
5. Do not staple, pin, stitch or stick anything on to the application form. Paste only the photograph in the space provided.
6. Ensure the correctness of your mailing address, the PINCODE, valid e-mail ID, telephone number with correct STD CODE and mobile number. Please note that GIET UNIVERSITY will not be responsible if communications do not reach you due to incomplete or illegible address, invalid e-mail ID or wrong mobile number.
7. You must quote your application number for reference in all your future correspondence.
8. The completed application form should be enclosed separately in the printed envelope provided, addressed to GIET UNIVERSITY, GUNUPUR-765022, ODISHA, INDIA, www.giet.edu and sent through Registered Post or Speed Post, so as to reach the Office of Admissions on or before **the due date.**

9. GIET UNIVERSITY will not be responsible for any postal delay or irregularity or loss in postal transit.
10. Ensure that your application is complete in all respects. An incomplete application or an application filled in a language other than English will be summarily rejected.
12. Options given in the application form cannot, in general, be altered at a later stage.
13. The cost of the application material is non-refundable.
14. You should retain a photocopy of the application form for your reference.

**Check List**

Before posting/submitting the application please ensure the following:
- Read the instructions before filling the Application Form.
- Affix a recent, colour photograph of good quality in the space provided.
- Do not get the photograph attested.
- Write your complete postal address, to which communication is to be sent, clearly and legibly.
- Enter the correct PINCODE.
- Indicate the correct STD code and Phone No. / Mobile No.
- Mention your correct E-Mail ID & Mobile number.
- Sign in the space provided.
- Parent /Guardian's signature in the declaration form.
- Do not use any pins or stapler pins in your application.
- Clearly indicate whether you require hostel accommodation or not.
- Retain a photocopy of your application.

- **For online application form visit www.giet.edu**
- **Online applicants need not fill the hard copy format of the application form**

## Following Original Documents are required at the time of Admission

1. Matriculation/10th class pass certificates
2. Matriculation/10th class mark-sheet
3. +2 Science or equivalent mark-sheet *(For B.Tech/B.Sc Agri/B.Sc Fisheries/B.Sc)*
4. +2 Science/Arts/Commerce mark-sheet *(For B.B.A or B.C.A.)*
5. +2 Science/Art/Commerce or equivalent pass certificate
6. +3 Science / Arts / Commerce mark sheet. *(For LE TECH, MBA, M.Sc., M.A.)*
7. +3 Science / Arts / Commerce provisional certificate. *(For LE TECH,MBA,M.Sc., M.A.)*
8. B.Tech certificate cum mark-sheet. *(For M.Tech)*
9. Conduct/Character Certificate in Original
10. Nativity/Residence Certificate
11. Transfer certificate/College Leaving certificate.(Original)
12. Migration Certificate in Original
13. 10 (Ten) Passport size Color Photograph *(Digital Photographs are not allowed)*
14. Rank card, Admit Card (JEE MAIN) Or GIETEE If available (for B.Tech)
15. Xerox copies of all ( each two sets) except sl.no 13
16. Xerox copy of Aadhaar Card (Including Parents).

✂ ------------------------------------------------------------------------------------------------------------ ✂

## ACKNOWLEDGEMENT / CASH RECEIPT

Name of the Staff/Promoter:............................……………………….........................……….. Mob No: | | | | | | | | | |

Student Name : …………………………......................………....., Parent Name: …………………………......................................................

Course admitted ……………………………….....................…………….. Payment Details …….......................……….....................................

Date [          ]          Amount [          ]          Mode of Payment [          ]

*Website:* **www.giet.edu**                                                    *Authorised Signatory*